

Edinburgh Printmakers

23 Union Street
Edinburgh, EH1 3LR
Contact Tue to Sat 10am-6pm

t. 0131 557 2479
e. gallery@edinburghprintmakers.co.uk
w. www.edinburghprintmakers.co.uk

Christmas PrintMAKERS MARKET SUBMISSION FORM

Sunday 3rd December 2017

STALLHOLDER DETAILS

| | |
|------------------------|--|
| Name | |
| Company Name | |
| Address | |
| Contact No. | |
| Website URL | |
| Instagram/Social Media | |

I would like to hire: Full Stall (£40) or Half Stall (£20)

(delete as appropriate)

Event info - The Market will take place in our upstairs gallery spaces alongside our winter exhibition. The market will be open to the public between 11 - 5pm but there will be a member of staff in the building from 10am for you all to set up your stall. Clear up of the event will be between 5-6pm.

Parking - There is no onstreet parking outside the front of the building on a Saturday. There are local paid car parks and some nearby streets have free onstreet parking, information of which can all be found on the Edinburgh City Council website. However it is not a busy road which would allow you to unload your stock into the building briefly before parking elsewhere.

Wifi - Our premises has secure Wifi that you will be able to access, especially for those who use card payment machines. Passwords will be provided.

Stall info - A full stall dimensions are 68 x 180cm. A half stall is 68 x 91cm. We do not provide a table cloth or decoration for your stall, please provide this yourselves. The stalls are a bit unattractive without some dressing so I would strongly advise this.

Food & drink - Our event will also have a refreshments stall so there will be access to purchasing tea/coffee and treats throughout the day to keep energy levels up!

Please make payment by no later than **Monday 20 November** to secure your stall.

Payment can be made in the Edinburgh Printmakers Shop or by telephone please see above for contact details.

When complete please return this form to Molly Soar at gallery@edinburghprintmakers.co.uk or send to Edinburgh Printmakers, 23 Union Street, Edinburgh, EH1 3LR