Edinburgh Printmakers

Celebrating 50 years of printmaking innovation

Studio Assistant Volunteer Application Form

Please email the completed form directly to: Jessica Crisp
Edinburgh Printmakers, 1 Dundee Street, Edinburgh, EH3 9FP
studio@edinburghprintmakers.co.uk

Post		Print studio assistant- volunteer
First Name		
Surname		
Address		
Telephone	**Home**	
	Mobile	
Email		

Information in Support of Your Application
Please use this space to explain why you want to volunteer at Edinburgh Printmakers, and why you are suitable for the post. (Please use an additional A4 sheet if necessary)

Education and Training Qualifications

Please give details of your educational background as well as any qualifications gained, and professional development /training courses you have attended.
(Please use additional A4 sheets if necessary)

Dates	School, College, University etc	Qualification	Grade

Employment Information

Give details of your work experience, both paid and voluntary, starting with your current or most recent projects and periods of employment and working backwards. Information should include the name, address and business of each employer; your job title; a brief outline of duties, and the dates of employment. (Please use additional A4 sheets if necessary)

Dates	Name and Address of Employer	Job Title and Duties

Printmaking Experience
Please give details of your printmaking experience, with specific reference to processes used, listing processes by most favoured medium at the top.
(Please use additional A4 sheets if necessary)

Dates	Medium	Specific processes

Supporting visual material
Please include up to six images of your work showing examples of previous use of printmaking processes.
Email small images (no larger than 400kb) as attachments with your application.
Print outs, Photographs or slides may also be submitted to Edinburgh Printmakers clearly labelled as supporting your application. Please enclose a stamped SAE to have any visual material returned.

Number of images submitted and format: (ie Cd, Photographs, Slides):

Title	Medium	

References

Please give details of two people whom we may contact for a reference. If possible one should be your current or last employer.

1.

Name	
Address	
Email	
Telephone	
In what capacity do you know this referee?	

2.

Name	
Address	
Email	
Telephone	
In what capacity do you know this referee?	

Finally

If you were offered the volunteer position, when would you be available to start?

Do you have any holiday commitments? If yes, please give details

Declaration
To the best of my knowledge, the information I have given on this form is correct and complete. All the questions relating to me have been accurately and fully answered and I possess all the qualifications to which I claim to hold.

Signature		**Date**	

Equal Opportunities Monitoring

Edinburgh Printmakers strives to be Equal Opportunities employers. The aim of this policy is to ensure that no job applicant or employee receives less favourable treatment on the grounds of gender, class, race, colour, nationality, ethnic origin, marital status, sexual orientation, age, physical disability, trade union activity, political or religious belief. Selection criteria and procedures will be kept under review to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities. All employees are required to comply with, and actively promote, this policy.

In order to monitor our equal opportunities policy and to check the effectiveness of our advertising, it would be very helpful to us if you could complete this form. **The information will be treated in the strictest confidence and will not influence the selection procedure**. This section will be separated from the rest of the form before your application is considered.

How did you hear about this post?

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Gender   [ ] Male   [ ] Female

Ethnicity   [ ] Asian
                    [ ] Asian British
                    [ ] Black
                    [ ] Black British
                    [ ] White British
                    [ ] Other White
                    [ ] Other Ethnic

Would you describe yourself as having a disability? [ ] Yes   [ ] No